



## Credit Application

(to be completed by the customer and returned to the address below by post)

Date:

Robert Scott & Sons Representative:

Please complete in Block Capitals

APPLICANT		
Full trading name(s) & address of applicant (if limited company give registered office)	Invoice address: (if different)	Delivery address: (if different)
_____	_____	_____
_____	_____	_____
_____	_____	_____
Postcode	Postcode	Postcode
Telephone No.	Telephone No.	Telephone No.
Fax No.	Fax No.	Fax No.
Years in Business	Type of business	Closing Days/Special Requirements
Company No.	VAT Reg No.	Booking in Required Y/N
Sales email address:	Accounts email address:	
Company website:	Statement or invoice email address:	

SOLE PROPRIETORS PARTNERS OR CORPORATE OFFICERS( \*if sole proprietor or partnership please give home address and telephone number)

1. Name, Title, Telephone, Address\*

2.Name, Title, Telephone, Address\*

_____	_____
_____	_____
_____	_____

Name of person responsible for payment of account

Maximum monthly credit requirement £

### BANK REFERENCE

1. Bank Name	Address
_____	_____
Account No	_____
Sort Code	_____
_____	_____

### TRADE REFERENCES (not associated companies) please state fax number

1.	2.
_____	_____
_____	_____
_____	_____
Tel:	Fax:
_____	_____

### CONDITIONS OF SALE

- Robert Scott & Sons reserve the right to alter prices without notification.
- Retention of Title: All goods remain the property of Robert Scott & Sons, until paid in full. **Retention of property clause is detailed** on the next page and must be accepted before any orders are despatched
- Faulty goods or shortages must be notified in writing within 7 days of invoice otherwise orders are considered complete and accepted by the customer.
- Orders less than **£200** will be subject to a handling charge of **£15.00**. Minimum order value £100.00.
- Settlement terms are net monthly unless otherwise stated on invoice.

## RETENTION OF TITLE

ROBERT SCOTT & SONS LTD remain the owner of all goods supplied to the customer until such time as the customer has paid in full the purchase price due and all other sums owed on any account due to Robert Scott & Sons Ltd. The goods shall remain the property of Robert Scott and the buyer shall store them so that they are readily identifiable as Robert Scott's goods, until such time as payment has been received in full. If the goods have been resold, Robert Scott's beneficial entitlement shall be attached to the proceeds of the re-sale and we will be able to claim the full purchase price of the proceeds received. Robert Scott may for the purpose of receiving its goods enter upon any premises where they are stored or where they are reasonably thought to be stored and may repossess the same. It is the sole responsibility of the purchaser to ensure that all goods received from the Company are fully insured against any eventuality including, but not limited to, fire, theft, flooding etc., until such time ownership of said goods has passed to the purchaser. Should goods become damaged in anyway after they have been received by the purchaser, the purchaser will be liable to pay to the Company the full purchase price of the goods.

**PLEASE NOTE THAT ALL CLAIMS FOR NON-DELIVERY AND DAMAGES,  
MUST REACH US WITHIN 7 DAYS OF INVOICE DATE**

### DECLARATION

I certify that the above information is true and that I agree to the conditions of sale above and detailed overleaf

Print name: .....

Signature: .....

Position: .....

Date: .....



## Trade Reference

In order to comply with Data Protection Legislation we are required to provide written authorisation when we request information for trade references.

Would you therefore please complete the enclosed authority

**I/We authorise you to supply Robert Scott & Sons Limited information requested for the purpose of trade references only**

Signed \_\_\_\_\_

Name \_\_\_\_\_

Position in Company \_\_\_\_\_

Date \_\_\_\_\_

**Company Stamp**

